

HARPENDEN BRITISH SCHOOLS

Boys' and Girls' School	Morning . . . . .	9 am to 12 noon
School Hours (Minimum)	Afternoon . . . . .	2 pm to 4.15 pm
Infants' School	Morning . . . . .	9.10 am to 12 noon
	Afternoon . . . . .	2 pm to 4 pm

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SCHOOL REGULATIONS

1. Scholars are required to be punctual in their attendance. This is essential both for the Scholars' own sakes, and for the regular conduct of the School. Scholars may not leave School before the usual hour of dismissal.
2. In accordance with the Bye-Laws, every Scholar is required to attend School during the whole time for which the School is open for instruction, including the day of the Annual Inspection.
3. The only recognised excuses for non-attendance are "sickness or an unavoidable cause", of which information in writing should be sent by the Parent.
4. Every Scholar who is absent without leave, or who is late for School, will be fined one halfpenny which must be paid next morning.
5. Repeated cases of being wilfully absent or late will, in addition to the fine, render a Scholar liable to punishment lessons, detention or to corporal punishment.
6. Home Lessons and Exercises should be thoroughly prepared.
7. School Fees are due (in advance) weekly for the whole period that a Scholar's name is on the Registers. The fees must be paid punctually every Monday morning.
8. Scholars are required to be neat in dress, and clean in person. They must always be attentive, obedient, and respectful to their Teachers.
9. It is convenient that one month's notice be given before removing a Scholar from the School.

TO PARENTS

Parents are reminded that the progress of the Scholars depends very much upon the way in which the efforts of the Teachers are seconded by judicious influence at home.

It will be understood by Parents sending their children to the British Schools that they accept the above School Regulations.

By order of the Managers

EDwd. DURNFORD,

Hon. Secretary, &c.

Harpenden

13th March, 1891.