



HARPENDEN AND DISTRICT LOCAL HISTORY SOCIETY

NOTICE OF 4th ANNUAL GENERAL MEETING OF MEMBERS

To be held on Tuesday, 28 November 2023 at 8pm in the Eric Morecambe Centre,
Rothamsted Park, Harpenden, Herts AL5 2FR in Function Room 1

AGENDA

ORDINARY BUSINESS

1. To approve the minutes of the Annual General Meeting held on Tuesday 22 November 2022.
2. To receive the Trustees' Report and Financial Statements for the Year ended 31 December 2022.
3. To note the retirement under the Constitution, and approve the reappointment, as Trustees of each of:
 - (a) John Bristow;
 - (b) John Wassell;
 - (c) Roger Butterworth; and
 - (d) Jeff Phillips.

SPECIAL BUSINESS

4. To consider and, if thought fit, pass the following resolution:

"THAT:

 - (1) the name of the Charitable Incorporated Organisation be changed to Harpenden & District Local History Society; and
 - (2) the Constitution of the Charitable Incorporated Organisation be amended as follows:
 - (A) In Clause 9(1)(a) by deletion of the words, "and acceptance of the duty of members set out in sub-clause (3) of this clause";
 - (B) In Clause 9(5) by addition at the end of the words, "The CIO may admit as members, without payment of a membership fee, such additional persons as the charity

Harpenden & District Local History Society is a Charitable Incorporated Organisation registered with limited liability in England and Wales under the Charities Act 2011 with charity number 1183526 whose principal office is at Eric Morecambe Centre, Rothamsted Park, Harpenden, Herts. AL5 2FR. www.harpenden-history.org.uk

trustees consider whose membership would be to the benefit of the Society. The charity trustees may make such admission for a specified term, but, whether they do so or not, the charity trustees may in their absolute discretion terminate such appointment by notice to any such member concerned. Such members shall otherwise have all the rights and duties of fee-paying members specified in this constitution.”;

- (C) In Clause 11(3)(c)(iv) by addition at the end of the words, “either include the text of the proposed alteration or, if the charity trustees in their discretion consider it impractical or disproportionate by reason of cost to do so, set out details of where such text may be found on the CIO’s website specifying also that a copy of the text will be sent in hard copy form to any member or charity trustee who has not consented to receive communications in electronic form and who so requests in writing to the charity trustees”;
- (D) In Clause 12(3)(b) by the deletion of “12” and the substitution therefor of “15”;
- (E) In Clause 28(4) by deletion of the words, “The amendment does not take effect until it has been recorded in the Register of Charities.”; and
- (F) A new clause 31 be added as follows:

“31. Officers, Honorary Titleholders, Members of a Committee and Exculpation of Liabilities

- (1) The charity trustees shall, from among the charity trustees, appoint:
 - (a) a Chairman; and
 - (b) a Treasurer,in each case to hold office at the pleasure of the charity trustees.
- (2) The charity trustees may, from among the charity trustees or other members, appoint:
 - (c) a Secretary; and
 - (d) such other office holders as they may determine,in each case to hold office at the pleasure of the charity trustees.
- (3) The charity trustees may appoint persons, not being charity trustees, whether or not members, to hold title as Honorary President, Honorary Vice-President or Patron or similar title. Such persons, except in their capacity as members of a committee or as members of the Society, if such be the case, may not participate in the management of the affairs of the Society, though may, on the invitation of the charity trustees, attend any meeting of the charity trustees or a committee.

- (4) The Society may admit persons under the age of 22 to affiliation to the Society with the title Pioneer, Pioneer Member or similar on such terms and conditions as may be determined.
- (5) The members of a committee and holders of an office (other than Chairman or Treasurer, required to be a charity trustee) or honorary title all as specified in paragraphs (2) or (3), unless expressly appointed as charity trustees, shall not, by virtue of any such membership of a committee or holding of office or honorary title, thereby assume the duties, liabilities, limitations or disqualifications of a charity trustee, except as may be required under the Charities Act 2011 or otherwise by law.
- (6) The holders of an honorary title as specified in paragraph (3) and the persons admitted to affiliation of the Society under paragraph (4), unless expressly admitted as members, shall not, by virtue of any such holding of honorary title or affiliation, thereby assume the duties or liabilities a member of the Society under this constitution.”

(G) For avoidance of doubt, the Appendix be deleted.”

Notes:

*The text of the Constitution as proposed to be altered appears on the website.
A letter from the Chairman explaining the changes appears on the Society’s website.
Those documents do not form part of this notice.*

Dated: 10 November 2023

**Chairman and Acting Secretary
Roger Butterworth**

chairman@harpenden-history.org.uk

07410 133 555

Note: Whilst non-members are welcome to attend, only members are entitled to vote at the AGM.